

## Makerspace Rules:

I/We hereby agree that membership in Makerspace and use of Makerspace is subject to these rules, policies and requirements. I/We understand and acknowledge that violations of these rules and policies could result in termination of membership.

1. Members will sign the [Makerspace Agreement](#) and submit it by email to [clerklaurelpark@gmail.com](mailto:clerklaurelpark@gmail.com) or by US Mail to:  
Homeowners at Laurel Park  
70 Laurel Park  
Northampton, MA 01060
2. Homeowners can pay a \$40.00 fee to join the Makerspace as a Household Member for a year. Fees are not prorated and reset each January. Membership includes all adult residents in the household, including renters. You must be a member of the Makerspace before reserving time.
3. Members may schedule up to one week of space ahead of time on the sign-up sheet in the workshop. Up to two members can reserve space at a time.
4. No one under the age of 18 can be a member of the Makerspace, or be present in the Makerspace unsupervised by a parent or guardian.
5. Members are responsible for ensuring their own safety and the safety of anyone else using the Makerspace at the same time.
6. All members are responsible for following the Laurel Park Courtesy rules with regard to noises and disturbance, clean-up of trash, etc.
7. The Makerspace is not guaranteed to be a secure space and all members will be responsible for their own belongings and projects. By signing this agreement, you waive any claim against and release Homeowners at Laurel Park from any loss, claim, damage or injury resulting from use of Makerspace, unless such loss, claim, damage or injury is solely the result of gross negligence or intentional misconduct by HALP.
8. Every member is responsible for sweeping and cleaning up the space after they use it, putting tools and projects away, and leaving the space the way they found it – clean and tidy for the next person.

Makerspace Rules, continued

9. All power tools must be secured/locked when the maker isn't actively using the space. They should also be labeled with the owner's name. They must be removed after the project is completed.
10. No oil-based paints or toxic chemicals may remain in the space, although they can be used in the space on a "Carry in / Carry Out" basis, each day. All used chemicals (such as paint thinner used to clean brushes) needs to be disposed of properly. Make sure to open windows for adequate ventilation during all chemical work.
11. A member may store a small plastic bin of materials, at their own risk, and labeled with their name and unit number, in the Makerspace, during an active project only.
12. Any problems or safety issues in the space should be reported to the Property Officer or the Executive Committee.
13. An annual clean-out by the property committee will be held on a specific date for all unclaimed materials.
14. Members should lock the Makerspace door while not physically present in the room.
15. Members must remove their own trash from the Makerspace, while following the community rules around the trash bins.
16. Use of portable space heaters in the space is expressly prohibited

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Signature

Printed Name:

Date: