

HALP Executive Committee Meeting of 12/28/2020

A. HOMEOWNERS MATTERS

B. APPROVAL OF MINUTES.

C. COMMITTEE REPORTS:

PRESIDENT'S REPORT

VICE-PRESIDENT'S REPORT

PROPERTY OFFICER REPORT

FINANCE OFFICER REPORT

CLERK REPORT

AT-LARGE REPORT

D. OLD BUSINESS

1. MOTION: Pending Darcy's appraisal of references we will enroll in the Software Services package of empowered HOA Management Software.PASSED
2. After discussion of the revised Rules And Regulations document compiled by Laura, she will incorporate suggestions and report back.
3. There was consensus that the Joint Meeting of LPA, SU & EC was helpful in clarifying the formal and informal relationships between the entities. It is expected that in future meetings we'll be able to further clarify and streamline the arrangements for building maintenance and strengthen the roles of our community organizations.
4. There is an ongoing problem of keeping homeowner contact information up to date. We will work on establishing procedures to ensure that information collected during orientation is directed to appropriate channels so that contact information and listserv subscriptions are kept up to date. We discussed creating an online checklist to guide new homeowners through the process of completing required forms. The new management software will facilitate these objectives.
5. Vote on Pancione Contract. TABLED
6. We have agreed to use email addresses associated with each position on the EC so that the accounts can be passed on to new people who assume those positions and the history of communication will be preserved. The new addresses

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will be posted on the website. As of now, new emails are active for Finance Officer, Property Officer, Clerk and At Large 1.

7. Darcy will find out whether we can file an insurance claim for damage done in the accident. TABLED.
8. Seth / Colleen: Knotweed plan for 2021. MOTION: Table issue until January meeting with the intention of making a decision at the February meeting. PASSED.
9. Management of common buildings will be addressed at the next joint meeting of the LPA, SU and EC.

E. **NEW BUSINESS**

No new business

- F. MEETING ADJOURNED 7:30PM. Next meeting: January 11, 6:15 PM on zoom.